GENERAL DIRECTION TO THE APPLICANTS FOR ONLINE ADMISSION

1. Applicants are advised to fill up the Online Application Form with utmost care and caution.
2. Applicants are advised to make choice of the subjects wisely during application procedure.
3. Applicants must upload all the required documents in prescribed format before clicking on the Submit button.
4. Any wrong information furnished in the application form may lead to cancellation of the application. So, applicants are advised to avoid any typographical error in the filling up the application form.
5. The college authority reserves the right to cancel any application if it is proved to be erroneous during physical verification of documents.
6. Application not accompanied by proper supporting documents will also be cancelled.
7. Applicants belonging to reserved categories (SC/ST/OBC-A/OBC-B/PWD etc.) and enlisted in the provisional merit list must upload their reserved category certificates at the time of submission of online application.
8. Documents required at the time of verification:

   a) Print out of application form .   b) Copy of Online admission fee payment receipt

   c) Proof of Date of Birth (Birth certificate/ Madhyamik or Equivalent Examination Admit card) in original along with a self-attested photocopy of the same.

   d) Higher secondary/equivalent examination mark sheet in original along with a self attested photocopy of the same.

   e) Caste certificate from competent authority in original along with a self attested photocopy of the same, if applicable.

   f) PwD/PH certificate for specially abled candidates from competent authority in original   along with a self-attested photocopy of the same, if applicable.

   g) Madhyamik (10 level) mark sheet (if necessary).

9. Candidates who have passed their higher secondary before 2021 must submit an undertaking stating that he/she has not taken any admission in any other college or not registered to any university. If the candidate is registered to any other University, Migration Certificate from concerned university must be furnished in addition to the aforesaid documents.
10. Candidates who have passed the qualifying examination prior to 2019 must attach Special Permission Letter from Vidyasagar University at the time of application failing which their candidature will be summarily rejected.

1. PASSPORT SIZE PHOTO.
2. PHOTO COPY OF MADYAMIK ADMIT CARD.
3. PHOTO COPY OF H.S.MARK SHEET.
4. PHOTO COPY OF ADHAAR CARD.
5. PHOTO COPY OF CAST CERTIFICATE (IF REQUEIRED).
6. EWS CERTIFICATE (IF REQUEIRED).
7. PHOTO COPY OF PWD CERTIFICATE (IF REQUEIRED).